

# MAILING LIST CONFIDENTIALITY AGREEMENT

## LA CROSSE MAIL CENTER, INC

110 Causeway Blvd  
La Crosse, WI 54603  
888.785.2128  
608.785.2144 fax

This agreement is entered into between \_\_\_\_\_, (herein called List Owner) and La Crosse Mail Center, Inc on this date of \_\_\_\_\_, 20\_\_.

La Crosse Mail Center Inc will receive data from the List Owner and agrees that this data is the exclusive property of the List Owner. Employees of La Crosse Mail Center, Inc are responsible for maintaining the confidentiality of the data entrusted to them by the List Owner. This property is deemed highly confidential in nature and LMC agrees not to disclose, transfer, duplicate, reproduce, or retain in any form or manner whatsoever all or any portion of said data.

It is agreed that the data will be used for the sole purpose of executing the mailing services for the List Owner and will be properly disposed of upon its use. La Crosse Mail Center, Inc in no way acquires ownership or rights to further usage of said data.

La Crosse Mail Center, Inc agrees that the above-stated conditions are in effect for the full calendar year of 20\_\_ and that these conditions apply to every order received within that calendar year.

La Crosse Mail Center, Inc.

List Owner

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name (typed / printed)

\_\_\_\_\_  
Name (typed / printed)

\_\_\_\_\_  
110 Causeway Blvd

\_\_\_\_\_  
La Crosse, Wi 54603

\_\_\_\_\_  
608.785.2128 / Tel

\_\_\_\_\_  
608.785.2144 Fax

\_\_\_\_\_  
Mailing address and phone number

\_\_\_\_\_  
Mailing address and phone numbers